

**Park Springs Neighborhood Association “Guidelines”**  
*Approved by Board – July, 2011*

**GENERAL**

The purpose of the Association is “to improve and maintain the quality of life for residents and protect members from environmental hazards within the boundaries of the Association.” [By-Laws Article II]

The Association deals with issues which affect and/or are of interest to the whole Park Springs Neighborhood, not just individual cases. [By-Laws Article XII]

Membership is open, by household, to anyone residing in or owning land within the Association’s boundaries that pays yearly dues.

The Association does not endorse political candidates or parties.

**BOARD MEETINGS**

Regular monthly Board meetings are “open”, and any Association member may attend. Committee chairpersons are urged to attend, and expected to report on their committee’s activity. Spouses are welcome. In rare cases, it may be necessary for the Board to have a “closed” meeting.

The Agenda for each Board meeting should be distributed at least a few days before the meeting, except in case of an “emergency meeting”.

The Board normally plans the Agenda for General Membership meetings at its meeting the preceding month.

**MEMBER and OFFICER ACTIVITY**

Elected and appointed Board members should be actively involved in Association activities and regularly attend Board and committee meetings

Members and officers should not represent their personal views as those of the Association. They are, of course, free to say “I am a member of the Park Springs Neighborhood Association and I believe [whatever they believe]”. Before saying “I am a member of the Park Springs Neighborhood Association and the Association believes (or supports) xxxxx” the person should have the approval of the Board or General Meeting.

Committee Chairpersons may invite outside speakers to committee meetings; if a committee member wishes to invite an outside speaker, s/he should clear it in advance with the chair. The President may invite outside speakers to Board or General Membership meetings. Members or officers who wish to invite an outside speaker should clear it in advance with the President (or the Board as a whole).